

Administering the School Library Media Center

97267 PB
A 567 p. 1992 Bowker
A guide to creating, organizing and managing a modern school media center. Chapter titles include: Functions of the School Library Media Center; Developing a School LMC Program; Budget; Staff; Facilities; Media Selection; Technology; Acquisition & Organization; Managerial Concerns; Beyond the Single-School LMC; Evaluation. Covers aspects of the AASL's \under Information Power. Instructional Materials Centers; Schools-Administration

Administering the School Library Media Center; 4th edition

422477 PB
A 683 p. 2004 Follett
Reflects the latest national guidelines and standards, as well as the many changes that have occurred in the school media environment, including an emphasis on collaborative teaching, information literacy, and the proliferation of new technologies and their effects on the administration of a school library media center. Morris provides a thorough overview of the profession, covering the basics of administration, facilities management, materials selection, staffing, budgeting, organization, and leadership. Detailed forms, checklists, sample documents, and lists of criteria are included.
Libraries - Administration; Libraries and Media Centers; Library Science

Booktalking Across the Curriculum: The Middle Years

203443 PB
A 2002 Libraries Unlimited
Promote fiction-reading across the middle school curriculum! The book contains more than 160 booktalks and 330 book suggestions. Designed to fit curricular studies, the book is organized by subject area. Extra chapters include booktalks that foster critical thinking. Each book is designated with suggested grade and reading levels. All booktalks are accompanied by learning extensions that can be used as assignments or as starting points for further discussion.
Reading

Connecting Young Adults and Libraries: a How-to-do-it manual for librarians

422831 PB
A 438 p. 2004 Follett
A comprehensive guide to the why and how of serving teens. Chapter topics include the philosophy behind services, understanding teens, technology services, collections, the role of booktalking, outreach and partnerships, programming, and youth

Communication and Leadership

involvement. The authors have provided numerous handouts, sample planning documents, job descriptions, and surveys. The book concludes with a detailed bibliography. Web resources are available on the book's Web site [http://www.connectingya.com]. The book would be useful to new and experienced young adult librarians as well as any librarians serving youth.
Books and reading; Libraries

Empty Pockets And Full Plates: Effective Budget Administration For

704953 PB
A 135 p. 2003 LINWORTH PUBLISHING, INC
An in-depth look at the development process for the school library media budget cycle. Written for the school library media specialist interested in changing the school and district budget environment to be one of stable support for the school library media program.
Education and Finance; Libraries

Essential Documents for School Libraries: "I've-Got-It" Answers to "I-Need-It-Now" Questions

422443 PB
A 132 p. 2005 Follett
This book will convince all teacher librarians of the efficiency of preparing ready-made documents to quickly provide needed answers. These practical written solutions to common queries in school libraries will use a variety of print and online formats: brochure, handouts, guides, checklists, FAQ's, form letters, invitations, and stories.
Libraries; Libraries - Administration; Libraries and Media Centers

Excellence In Library Services To Young Adults: The Nation's Top

701757 PB
A 93 p. 2000
Presents 30 library programs with award-winning services for the young adult audience. The program, setting, and funding is describes for each.
Libraries

Fundamentals of Library Supervision

426576 PB
A 176 p. 2005 American Library Association
Two experienced library managers explain how to create a productive workplace, as they weave practical advice and expert commentary into an easy-to-use resource. They focus on daily, real-world practices with specific strategies for brand-new supervisory staff and proven advice on practical supervisory issues like hiring, firing, interviewing and training.
Employee Development; Libraries - Administration

Getting Lead-Bottomed Administrators Excited About School Library

701387 PB
A 184 p. 2000
Suggest the pivotal roles that library professionals can play in school improvement and ways to work with administrators to recognize this potential.
Libraries

Gotcha Covered!: More Nonfiction Booktalks to Get Kids Excited about Reading

422495 BK
A 219 p. 2005 Follett
Helps you pinpoint just the right books to get children excited about reading nonfiction titles. You will find concrete ideas for presenting books to students with hundreds of ready-to-use booktalks and a wealth of tips on booktalking. Booktalks are organized thematically according to topics popular with young readers. Grade levels for books are cited, and a bibliography for collection development is included.
Books and reading; Children's literature

Guide For Developing And Evaluating School Library Media Programs

701390 PB
A 261 p. 2000
Provides qualitative criteria for assessing and improving school library media programs including seven components: program standards, staff qualification, teaching, administration, evaluation of personnel, resources, and facilities.
Libraries

Impact! Documenting the LMC Program for Accountability

82443 PM
A 2003 H. Willow Research & Publishing
Provides a template for Microsoft Excel that enables the user to document and review collaborative unit planning. Designed for use in schools with any combination of grade levels PK-12. Profiles collaboration units based on teachers involved; grade levels; content areas; dates and duration of unit; academic standards addressed; unit topics, goals, and objectives; and research skills. The template transforms the data into charts and diagrams. [System Requirements (Mac or PC): Excel '97 or higher.]
Academic achievement; Libraries; Libraries - Administration

Communication and Leadership

Impact! Documenting the LMC Program for Accountability

203456 OT

A 2003 Follett

Research shows that strong library programs yield better student academic performance. Through purposeful collaborative planning, lesson implementation and skill assessment, you become a teaching partner. The IMPACT tool makes it easy to document and review collaborative unit planning and implementation. IMPACT provides a template for recording key information about each collaboration unit and then compiles the data into summary tables and charts. IMPACT requires Microsoft Excel to function. It functions on both Macintosh and Windows machines.

Libraries and Media Centers

Information Power: Building Partnerships for Learning

97099 PB

A 205 p. 1998 American Library Association

Presents the newest information literacy standards for students and guidelines for school library media programs as developed by the American Association of School Librarians and the Association for Educational Communications and Technology. Emphasizes the media program as an integral part of the total instructional program of the school. Discussed the three unifying themes that underlie the vision of a strong library media program: collaboration, leadership, and technology. Stress the primary responsibilities of learning and teaching, information access and delivery, and program administration. Indexed.

Education—Curricula; Instructional Materials Centers

Keep Talking That Book: Booktalks To Promote Reading, Vol. 3

701922 PB

A 160 p. 2001 LINWORTH PUBLISHING, INC

Contains tips and strategies to plan and conduct book talks, list of book awards, genre and subject headings, and indexes, the core of the book is a myriad of booktalks for all readers grades 2-12.

Books and reading

Learning Environments For Young Children: Rethinking Library Spaces And Services

98074 PB

A 196 p. 1998 American Library Association

Discusses learning, families and communities where the public library presents a community based educational setting where librarians serve as educators, guides, coaches and facilitators of life long, active learning access for children to

enriching, satisfying, and developmentally appropriate resources and learning opportunities. Discusses the importance of diverse collections; resources for young children; programs and resources which encourage children's focused participation, creativity, critical thinking, cooperation, and problem solving; and a nonjudgemental, integrated, and interdisciplinary approach to lifelong learning. ISBN: 0-8389-0736-9.

Libraries - Administration;
Libraries—Collection Development

Leverage Your Library Program to Raise Test Scores: A Guide to Library Media Specialists, Principals, Teachers, and Parents

704957 PB

A 125 p. 2003 LINWORTH PUBLISHING, INC

This book may be used to inform educators not trained in library media of the important role school libraries play in the school's instructional program. Explains in concrete ways how the library media specialist, as an instructional partner, contributes to student learning and achievement.

Libraries; Library Science; Teaching

Linking Wisconsin's School Libraries and Classrooms

98434 PB

A 506 p. 2000 Wisconsin Association of School Lib

Describes the evolution from library skills to information literacy. Defines what this means for the library media program. Includes a reprint of the information and technology literacy standards published by the Wisconsin Department of Public Instruction. Follows with unit plans developed by library media specialists. Includes a CD-ROM which provides the four sections from Part III - Curriculum Links in the book.

Information literacy; Information Skills; Technology

Make the Connection

98427 PB

A 123 p. 2002 Iowa Area Education Agencies

Looks at the relationship between Library Media program development and reading test scores.

Library Services; Reading

National Board Certification in Library Media: A Candidate's Journal

423362 PB

A 152 p. 2005 LINWORTH PUBLISHING, INC

This comprehensive guidebook is useful for all library media specialists who are seeking national board certification. The book provides a blend of informational resources and personal experiences to provide you

with practical approaches to the process of preparing and applying for national board certification in library media. From prospective candidates to administrators, this book appeals to all audiences interested in the national board certification process.

Libraries and Media Centers

Political Advocacy for School Librarians: You Have the Power!

98529 PB

A 108 p. 2004 Linworth

Politics is NOT a dirty word! Library media specialists DO have the power to affect change in the political arena for more successful library programs. Be empowered with immediate, real-life action suggestions! Eliminate the "mystique" of school libraries for elected officials and administrators in today's climate of budget cuts and program restrictions. Train colleagues, teachers, parents and students throughout your community

United States—Politics and government

Power Tools: 100+ Essential Forms and Presentations for Your School Library Information Program

046598 PM

A 1998

POWER TOOLS PRESENTS READY-TO-USE FORMS THAT WILL HELP YOU MANAGE, PROMOTE AND ASSESS YOUR PROGRAM, INCREASE THE EFFECTIVENESS OF YOUR PROGRAM WHILE REDUCING YOUR WORKLOAD, AND HELP STUDENTS DEVELOP INFORMATION SKILLS. CONTAINS CD-ROM AND 2 BOOKLETS.

Library Science

The Principal's Guide to a Powerful Library Media Program

422523 PB

A 141 p. 2005 Follett

A tool that principals and librarians can use to understand how exemplary school library programs work, and how important the library is to student achievement. This book provides substantive information to help principals be effective practitioners and understand the influence a successful library media program has on students and teachers.

Information literacy; Libraries; Libraries and Media Centers; School Administrators

Program Advocacy: Power, Publicity, and the Teacher-Librarian

017315 PB

A 105 p. 1990 LIBRAR

Selected articles, originally published in Emergency librarian on the importance of the teacher-librarians and school libraries to the education of students.

Libraries

Program Evaluation: Library Media Services

97699 PB

A 129 p. 1998 National Study of School Evaluation

Part one reviews national perspectives on program-specific and schoolwide goals for student learning in information literacy, outlines a set of guidelines and focus questions to help guide the review and analysis of student achievement of the necessary knowledge and skills, for learning, and provides worksheets and focus questions to help identify priorities for improving student learning. Part two provides schoolwide indicators of instructional and organizational effectiveness in library media services programs, provides checklists and worksheets to examine indicators of instructional and organizational effectiveness, and focus questions, worksheets and checklists for building and strengthening the library media services programs. Part three includes guidelines, focus questions, and sample planning formats to guide the development of the school improvement plan. Bibliographical references.

Education—Curricula; Instructional Materials Centers

Public Relations for School Library Media Programs: 500 Ways to Influence People & Win Friends for Your School Library Media Center

029866 PB

A 170 p. 1998

Flowers presents ideas on how to gain support for library media services in elementary and secondary schools with students; teachers and administrators; and the community at large, including school-board members and legislators, and dealing with the media. Includes samples of fliers, announcements, display material, and references to sources of clip art and promotional materials.

Libraries

Reinvent Your School's Library In The Age Of Technology: A Guide For Principals And Superintendents

97557 PB

A 46 p. 1998 H. Willow Research & Publishing

Designed for administrators who want to maximize the impact of information technologies in support of teaching and learning. Discusses the collaboration between library media specialists and the teaching staff, the library support of reading, enhancing learning through technology, building information literacy, and the information infrastructure needed. Uses checklists to stimulate thinking and planning, including the budget implications and assessment. Index.

Communication and Leadership

Instructional Materials Centers;
Schools—Administration;
Technology

Reinvent Your School's Library in the Age of Technology

202519 PB

A 1999 HiWillow Research & Publishing

Designed as a quick shortcourse for administrators who want to maximize the impact of all information technologies in the support of teaching and learning concentrating on program—not the wiring.

Libraries and Media Centers

School Library Management, 5th Ed

706816 PB

A 225 p. 2003 LINWORTH PUBLISHING, INC

A collection of articles and essays that discuss and explain the management roles of the school library media specialist: teacher, instructional partner/collaborator, information specialist and program administrator.

Libraries; Library Science

School Library Media Program: Helping Teachers Teach Helping Students Learn (Administrator Version)

82090 PM

A 30 min 2001 IEMA

Explains the role of the media specialist in developing information literacy and in improving student achievement. Contains all the elements for an administrator audience presentation including script, handouts, and transparencies. [PowerPoint version is available for download at <http://www.iema-ia.org/IEMA437.html>]. Contents: 1 three-ring notebook with 15 transparencies, script, and blackline master handouts.

Information Skills; Instructional Materials Centers;
Schools—Administration; Teaching

School Library Media Program: Helping Teachers Teach Helping Students Learn (Teacher Version)

82091 PM

A 30 min 2001 IEMA

Explains the role of the media specialist in developing information literacy and in improving student achievement. Stresses the need for teachers and the library media specialist to work together to improve student achievement. Contains all the elements for a teacher audience including script, handouts, and transparencies. [PowerPoint version is available for download from <http://www.iema-ia.org/IEMA437.html>]. Contents: 1 three-ring notebook with 15 transparencies, script, and blackline master handouts.

Information Skills; Instructional Materials Centers; Teaching

School Library Media Programs for Administrators

203265 PB

A 2001 Iowa Educational Media Assoc

Emphasizes for administrators the contributions school library media programs can make to student achievement when there is support from administrators, teachers and the community.

Libraries and Media Centers

The Standards-Based Integrated Library

423390 PB

A 129 p. 2004 LINWORTH PUBLISHING, INC

The 'what', the 'why', and the 'how to' of a 21st century library program. Takes team-planning and interdisciplinary units to a new level! This new edition presents the library media specialist and teacher working as full teaching partners, to create a collaborative atmosphere for school district success. Incorporates information literacy and content standards, suffuses them with technology, helps to create multi-disciplinary lessons that are inquiry-based and interactive! A strong case for the library program model that can be shared with all constituents. Appendices. Additional readings. Index.

Curriculum Planning; Information literacy; Information Skills; Libraries and Media Centers; Library Science

Student Success & Library Media Programs: Systems Approach

203466 PB

A 2003 Libraries Unlimited

This book focuses on library media programs and examines the factors that influence student achievement. Through presentation of research trends and actual practice, the author demonstrates how media specialists can encourage student achievement by creating an environment conducive to learning. In addition to research findings about library programming, Farmer examines collection resources, facilities, staffing, curricula, instruction, reading issues, services, products and administration. Key research studies are cited throughout the work.

Libraries and Media Centers;
Student Achievement and Assessment

Tantalizing Tidbits for Middle Schoolers: Quick Booktalks for the Busy Middle School and Junior High Media Specialist

423403 PB

A 140 p. 2005 Linworth

This professional Booktalking too for the busy middle and junior high school library media specialist includes booktalks that can be used to support the curriculum, encourage student

leisure reading, and provide ideas for educator-media specialist collaboration. Each entry includes an annotation, a booktalk and a curriculum connection activity as well as a list of five similar titles. The types of booktalks included in this volume are fiction, and similar title lists include short story collections, poetry collections, informational books and biographies.

Books and reading; Books and reading; Children's literature; Reading; Reading Materials; Teenagers; Young Adult Literature

Tantalizing Tidbits for Teens: Quick Booktalks for the Busy High School Library Media Specialist

704960 PB
A 136 p. 2002 LINWORTH PUBLISHING, INC

Integrating literature into the curriculum is a goal of the library media program. This resource for the secondary media specialists provides booklists and plans for booktalks that may help reach library media goals.

Reading; Reading Materials

Teens @ the library

More Booktalking That Works

422788 PB
A 145 p. 2005 Follett

Bromann has expanded on her previous booktalking title, (Booktalking That Works), with additional practical advice based on added years of experience, now as a high-school librarian. The first part of this book is arranged in a question-and-answer format covering various aspects of booktalking, from creating and presenting booktalks to choosing books and developing hooks for reluctant readers. This section includes a list of the top-20 types of books to booktalk and 10 very brief quick talks. The second section offers 200 booktalks of varying length and covering several fiction and nonfiction genres that she encourages librarians to adapt for personal use. Indexes of booktalks by genre and theme and by title round out this volume.

Books and reading; Reading-Study and Teaching; Teenagers

More Teen Programs That Work

422787 PB
A 245 p. 2005 Follett

Follow-up title to 101+ Teen Programs That Work (2003) presents more examples of tried-and-true teen programs gathered from young adult librarians from across the country. Each program includes clear instructions as well as a "Collection Connection" section, which will aid librarians in incorporating library materials into their programs. Also included with each program listing are a "Bottom Line" section, which lists the basic costs of the program, and a

Communication and Leadership

"Teen Feedback" section, which offers teen responses to the event. Illustrations are included throughout the book, including promotional pieces and sample handouts. The chapters are arranged by the type of program and audience they support, such as "Book-Themed Programs," "Writing Programs," "Programs for Girls," "Programs for Boys," and "Programs for Tweens." A valuable resource for school librarians serving young adults.

Books and reading; Teenagers

Tell It! Manual: Complete Program For Evaluating Library Performance

98124 PB
A 269 p. 1996 Lakeland AEA3

Includes information on designing evaluations for services and programs of the media center.

Libraries

Toolkit for School Library Media Programs

98417 PB
A 44 p. 2003 AASL

Presents ideas for marketing and communication, media relations, and promotional opportunities of a school library media program.

Libraries - Public Relations

Tooting Your Own Horn: Web-Based Public Relations for the 21st Century Librarian

704967 PB
A 112 p. 2002 LINWORTH PUBLISHING, INC

A how to manual to assist in transforming traditional library marketing programs into a Web-based marketing tool. This book offers a step-by-step approach to marketing the library program and offers innovative ideas to showcase your library.

Internet (Computer network); Libraries

Tooting Your Own Horn: Web-Based Public Relations for Lib

203435 PB
A 2002 LINWORTH PUBLISHING, INC

A how-to manual to assist librarians on using a home page for marketing their libraries. This book offers a step-by-step approach to marketing your program and offers innovative promotional ideas to showcase your library.

Educational Technology; Libraries and Media Centers; Teaching Technology

We Boost Achievement! Evidence-Based Practice For School Library Media Specialist

98419 PB
A 179 p. 2003 H. Willow Research & Publishing

Provides ideas on ways the library media specialist can collect evidence to show the contribution the library media center program makes to achievement in the school. Discusses collecting evidence and data from three levels: the learner level, the teaching unit level, and the organization level. Looks at direct and indirect evidence. Includes chapters that discusses the areas of the media program that should be measured, such as collaboration, reading, information literacy and technology. Written by David V. Loertscher with Ross J. Todd. ISBN:0-931510-93-7.

Academic achievement; Libraries - Administration

We Boost Achievement! Evidence-Based Practice For School Library Media Specialists

706593 PB
A 180 p. 2003

This book provides a multitude of techniques to collect concerning reading, information literacy, collaborative planning and technology. These measures not only document what you are doing, but suggests changes in your program to maximize your impact on student achievement.

Libraries; Library Science